



### **NYS AFCSE ACTION STEPS CHECKLIST**

Please choose three of the following action steps to complete.

- Send a press release to your local newspaper or pennysaver promoting CTE month; include a specific example of what you do in your FACS classroom
- Arrange to have the ACTE 2011 CTE public service announcement air on your school announcement broadcast or local cable television network
- Prepare a well-written letter to your local Regent about the value of CTE and FACS in particular; include specific examples of classroom events or activities that you do. Be positive and forward-thinking. The link to a listing of Board of Regents by region is: <http://www.regents.nysed.gov/members/findrep.html>
- Encourage a FACS teacher who you know is not a member of NYS AFCSE to join the association – there is great strength in numbers
- Start a local chapter of Family, Career and Community Leaders of America (FCCLA); see <http://www.nysfccla.org/> for more information
- Start the process to get an articulation agreement with a college for students to receive college credit for one of your high school courses
- Begin a discussion with your school administration to apply for CTE Approval for your program; see <http://www.p12.nysed.gov/cte/ctepolicy/> for more information
- Complete the College and Career Readiness Survey by Feb. 18 <http://www.surveymonkey.com/s/LJTTZ6R>.
- Get one more person that you know to complete the survey

- Talk with one of your classes next week about the value of FACS and CTE. Then take them to the computer lab in your school to complete the survey
- Arm yourself with data and personalized stories. Every data point should have a face to it. When you write your Regents letter or meet with your Members of Congress, or invite them to your school, be sure to have facts ready on how FACS and CTE make a difference in your community, and provide real-life examples.
- Call your Members of Congress' offices and schedule a meeting. Take advantage of recess periods to visit with your Member in the district office. Calling is better than e-mailing; some legislators take a long time to respond to their general e-mail accounts. See <http://www.acteonline.org/> to find out who your representatives are.
- While you are on the Association for Career and Technical Education (ACTE) website please consider joining. This national organization is our umbrella organization for NYSAFCSE. Your membership dollars (\$80 for professionals, \$31 for retirees) help tremendously in supporting the advocacy work done.
- Invite your Members of Congress to your school and program. By working with the offices' scheduler, you will be sure to have your policymakers' undivided attention. Site visits are a great way to demonstrate and explain CTE.
- Build partnerships in the community. Reach out to parents, teachers, administrators, local policymakers and businesses to ensure that there is one large, unified and collective voice to carry forth the CTE message. Start a FACS Advisory Council in your school.